



# MSS Red Safety Procedures

## What does 'Red' look like at school?

### All children are back at school.

Children with complex medical needs, can seek advice from their health professional about whether it is appropriate to come to school.

Support off site learning will be provided for those who are advised to remain at home.

### No non-essential visitors onsite

Parents will be asked to keep off site as well unless for emergencies.



### No large group indoor meetings, assemblies etc

We will zoom/google meets for meetings / assemblies



### Masks

**Year 4 to 6 students** are required to wear masks. Masks will be issued to those children who require them as they enter school. It is expected that they wear their masks all day while onsite.

**Teachers** on-site will also be required to wear masks too at **ALL TIMES!** The staffroom will be a space where masks can be removed.

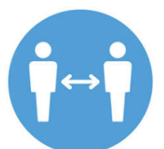


Teachers on a daily basis will remind children to wear masks while working in and outside the classroom.

'Mask breaks' will be scheduled to allow children to take off their masks. This will be during play and lunch times however the 1 meter rule will apply if masks are off.

### Distancing

"Mask plus a metre" is the simple rule we want everyone to remember all of the time, inside or outside.



When you are wearing a mask, you must also keep at least a metre away from others.

## Handwashing & Sanitiser

When you first arrive at school, each time you enter a new space (classroom), and when you leave at the end of the day you will sanitise your hands.

Sanitiser stations are set up in classrooms. Please use these regularly.



## Drinking

Drinking fountains will be open however we will encourage children to follow safety precautions. Water bottles will be encouraged.



## Eating

We have school lunches back every day we are open, so you do not need to bring lunch from home.

In fine weather we will eat outside, spread out. Your bubble teacher will organise this. We will have a staggered play and lunch times (see Interval times below)



In wet weather bubbles will eat inside with a 2-metre or more distance between each student inside.

## Greetings

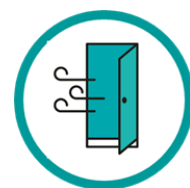
Hugs, hongis, holding hands, etc unfortunately are not allowed.

Remember the “mask + 1 metre” rule. So, reaching out to touch fists is the preferred “greeting” if you feel the need to do more than just talking to each other.



## Ventilation

We will have lots of ventilation in all rooms. Doors and windows will be open, even when heaters or air-conditioning is on. We will also be using outside areas like the playing field, or similar places, when we can for teaching lessons.



So, please bring a jacket, sweatshirt, jersey etc with you to keep warm inside the classroom or for when you are outside.

## Possible Crowding Points

Be aware of possible crowding points. Likely crowding points are places like the school gate, classroom doorways, school playground etc. Recognise these and be aware of them please.



Don't rush through these places, but take your time, allowing space for those ahead of you. Don't "line-up" too closely behind people. If you feel yourself starting to queue or line-up slow down and create a gap in front of you and around, you.

We are aware of these, and it is likely that there will be staff supervision of these places or times.

## Sharing Things

Put simply – please don't!



## Visitors/Contractors

All visitors/contractors that require to be on school need to ensure the following:

- Scan/Record and sign in at the office
- Hand sanitise going in and out
- Please wear a mask!



## Stationery

Stationery will be supplied by teacher. Please bring a school bag with you each day with things that you want to use during the day in it.



## Remind Others

If you see someone doing something that is not safe, or because they have forgotten their "covid-mindset" for a moment, please just remind them.



It doesn't matter if it is another student or staff member. Please remind them in the same way that you would want to be reminded yourself. Asking a polite question usually works well.

## Refusing to Do the Right Things

I do not believe that this will happen.

But if, after a friendly reminder someone deliberately refuses to do the right thing (e.g., put their mask back on) this is a breach of the trust between all of us and of our REAL Value of *Attitude*. You will be asked to see Mr Kolose.



## Coughing (and Sneezing) Etiquette

Remember to cough or sneeze into your elbow.

Keep your facemask on, we can give you another one for the rest of the day if you require one.



## If You Feel Worried or Unwell at Anytime

Please don't come to school if you are feeling physically unwell.

If this happens during the school day, please let your teacher know, and they will contact the office.



## Teaching & Learning

PE & Music should be done outside

Teachers working across groups should be minimized



## Playgrounds & Play equipment

Playgrounds can be used (maintain good hand hygiene) but consider rostering use by different groups to minimise congestion.

Physical education classes and break time activities can include access to sports equipment, but hygiene practices should be observed before and after playing with equipment.



## Entering & Exiting

Mornings – Gates will open at **8:00am** – please do not send your child to school any earlier than 8:00am (they will have to wait outside the gates)

8:45am	Years 1 – 3	Gate by Room 6
8:45am	Years 4 – 6	Gate by Rooms 20 & 21

Afternoons

2:40pm	Years 4 – 6	Gate by Rooms 20 & 21
2:45pm	Years 1 – 3	Gate by Room 6



## Break times – Playtime & Lunch Time

Break times will be staggered

### Morning Tea

10:00am-10:30am	Years 1 – 3
10:30am-11:00am	Years 4 – 6

### Lunch

12:00pm-12:30pm	Years 1 – 3
12:45pm – 1:30pm	Years 4 – 6

Years 1 – 3 classes will have a refuel break of 15 minutes in the afternoon at 1:30pm.



## What happens if there is a case of Covid onsite?

If a staff member, parent or caregiver notifies us that they or their child are a confirmed case, we will contact our regional Director of Education or our region's COVID-19 contacts.

These contacts will provide advice on the next steps and their team will connect with public health services to seek advice on next steps for your school.

We will already be able to identify those who may be considered contacts through our organisation (that is, which staff were onsite and with which class), attendance register, sports, cultural and other extra-curricular group lists, and visitor register.

However, we will also need to help identify:

- if the COVID-19 case was wearing a mask at school
- if they were at least 1.5 metres away from other students
- how long the COVID-19 case spent with other students
- how they arrived at school (that is, whether they were on public or school transport)
- who they spent most of their time with during breaks
- whether they had any contact with any non-teaching staff – cleaners, school office people etc.

A letter will be provided to us to support communications to your community, including information for any person who may need to self-isolate and/or get tested.

It's important that we have up-to-date contact information for our children, students, parents, caregivers and whānau so that they will quickly get the information from you noting the actions they will need to take.

The MOE are working with the Ministry of Health to update these processes and detailed guidance for contact tracing.